

Minutes
MPHA Executive Meeting
March 31 2019
11:00 AM

Present: Adam Goudey (President), Al Duchesne, Richard Harry, Jerry Arenovich, Lori Collins

Regrets: Devin Young, Theresa Tomilson

1. **Approval of agenda as amended** – Items added: road conditions, AGM planning, contents of next newsletter. *Moved by J. Arenvoich, seconded by R.Harry. Carried.*
2. **Approval of minutes from February 3, 2019** – *Moved by A. Goudey, seconded by A. Duchesne. Carried.*
3. **Financial report** (A. Duchesne) – Despite more ploughing than expected in March, and \$300.00 owing in overdue fees, we are in good shape. No increase in fees is recommended for the coming year. Invoices are scheduled to go out in the next few weeks. *Acceptance moved by A. Duchesne, seconded by A. Goudey. Carried.*
4. **Business and action items arising from the February 3 minutes:**
 - 4.1. **Entry Enhancement Committee** – Report from D. Campbell is appended. Cameras, signage and lights have been purchased, and a light installed at the garbage shed. Testing is underway for the cameras. The Executive recommends placement of one camera in the entry area, and one in the Red Shirt Rd connector gate area. Signs to be placed in the entry area, on the 30 KPH sign by Lot 21, and in the bridge or Red Shirt connector gate area.
 - 4.2. **Work needed on garbage shed** – The Entry Committee will make recommendations on work needing to be done to the garbage shed. The budget was adjusted to allow \$250.00 for this purpose.
 - 4.3. **Implementation of treasurer@maritimeparklands.ca** address. There are still issues with accessing this account in Outlook, which is required to send invoices from Quickbooks. If a solution cannot be found to the Outlook issue, Al will continue to use the current gmail treasurer address, and we will no longer pay our Internet service provider for two email accounts.
ACTION – L. Collins – Send Google help desk contact info to Al.
 - 4.4. **Confirm winter ploughing and sanding/crusher dusting with Colin Hughes** – Adam spoke with Colin, who explained that in the particular icy conditions of this winter, sand is often preferable to crusher dust, and that is what has been used. Costs have been lower as a result.
 - 4.5. **New Executive members** – There has been no response so far to the request in the Winter update for volunteers. A Vice-President/President Elect is also needed. It was noted that we should expand the number of Directors at Large.
ACTION – L. Collins – Add to next update, including as well in cover email, and verify in the Bylaws how many Directors we may have.

5. New business

5.1. **Road** – The road has a lot of potholes and several sinkholes this year.

ACTION – **R. Harry** – Confer ASAP with Colin Hughes about a short term solution, until weight restrictions come off and the frost heaves settle.

5.2. **AGM planning** – The Annual General Meeting will be in mid-June.

ACTION – **L. Collins** – Book New Ross Fire Hall, and look after proxy voting forms and other arrangements.

5.3. **Facebook group** – The current secret status makes it difficult to add new members. It may be easier to make it a closed group.

ACTION – **L. Collins** – Investigate, then implement.

5.4. **Gate keys** - In the context of the discussion of placement of cameras, it was noted that all property owners should have a key to the Red Shirt Rd connector gate in case of emergency, and that all owners when selling their property should give their gate key to the new owner. The Executive will not charge for keys for new owners.

ACTION – **L. Collins** – Find out if there are any extra keys, and who has them, and add an item to the next update to find out who needs keys, and remind owners to pass on their keys when selling.

6. Next newsletter topics

- Executive positions
- Speed limits on lake
- Gate keys

7. **Next executive meeting** – May 15, 2019 (7:15 p.m., 106 Crichton Ave., Dartmouth)

8. **Adjournment** – 1:30 p.m. *Moved by A. Goudey, seconded by R. Harry. Motion carried.*

APPENDIX A – Report from D. Campbell for the Entry Enhancement Committee

The “Entrance Committee” have purchased and installed a solar/motion-activated light on the garbage shed. As of Feb. 28th it seems to be working as expected. I’m sure there will be adjustments to make later.

We have purchased two trail cameras with batteries and 32 GB media cards. We have been testing them (sensitivity settings, angle of view, camouflage etc.) but have not installed them. I expect they will be installed sometime in April when the signage arrives and are ready to be installed. The location of the signage and trail cams to be determined with the input of the executive.

SUMMARY OF ACTION ITEMS *(all items due by next executive meeting unless otherwise specified)*

Entry Committee

- Prepare an estimate of work needing to be done on the shed

A. Duchesne

- Confer with Google to implement treasurer@maritimeparklands.ca email address in Outlook

L. Collins

- Find out if there are any extra keys, and who has them, and add an item to the next update to find out who needs keys, and remind owners to pass on their keys when selling
- Send Google help desk contact info to Al
- Continue to gather info such as garbage collection, info on fees, etc. for the website
- Add to update and email the membership for expressions of interest in being on the executive as Secretary or Director, and verify in the Bylaws how many Directors we may have
- Book New Ross Fire Hall for the AGM, and look after proxy voting forms, etc.
- Look after change in status of Facebook group

J. Arenovich

- Complete list of acceptable materials for the shed door in time for spring/summer season.

R. Harry

- Confer with Colin Hughes about a short term solution to the poor road conditions, until weight restrictions come off and the frost heaves settle. DUE ASAP.