

Minutes
MPHA Executive Meeting
May 15 2019
7:15 PM

Present: Adam Goudey (President), Al Duchesne, Richard Harry, Jerry Arenovich, Lori Collins, Devin Young, Theresa Tomilson

1. **Approval of agenda as amended** – Items added: road conditions, ATVs by Lot H and 28, deeded lake access. *Moved by J. Arenovich, seconded by R. Harry. Carried.*
2. **Approval of minutes from February 3, 2019** – *Moved by J. Arenovich, seconded by A. Goudey. Carried.*
3. **Financial report** (A. Duchesne) – Annual fees are coming in; there is only one account in arrears for more than one year. Annual financial report is ready for submission to the N.S. Registry of Joint Stock Companies. It was agreed to make A. Duchene the recognized agent with NSRJSC.

ACTION – A. Duchene – Follow up on the arrears account.

Due - ASAP

L. Collins – Change recognized agent on NSRJSC submission.

Due – After AGM

4. **Entry Enhancement Committee report** – Report is attached. What remains for the Committee to do is place the remaining camera and signs, and give the Executive an estimate of work needed on the garbage shed. The second trail camera is meant to go across from the back (Red Shirt Rd access) gate. Permission may be needed from a property owner to attach the camera to get the best view of the gate.

ACTION – L. Collins – Email property owner for permission.

Due - ASAP

ACTION - Committee – Place remaining camera and signs, and give an estimate of shed work required.

Due: Shed report – ASAP; camera and signs – As soon as permission is received.

5. **Business and action items arising from the March 31 minutes:**

- 5.1. **Confer with Google to implement treasurer@maritimeparklands.ca address.** A. Duchesne was unable to get the email address to link to his Outlook. It was agreed to continue using the existing separate gmail address and drop the treasurer@maritimeparklands.ca from the web account. There should be a small cost savings.

ACTION – A. Duchesne – Ask Dave Campbell to have our web provider, Wix, to delete the second email.

Due: ASAP

- 5.2. **Extra keys** – Only one person has asked for an extra key, but there may be others. We will check again for spare keys, and make sure there are 10 available at the AGM.

ACTION – A. Goudey, T. Tomilson – Check again for spare keys, and get enough made to ensure we have 10 for the AGM.

Due – June 8

- 5.3. **Gather info for website** – Be sure to add material on burning, and fireworks.

ACTION – L. Collins – Continue to compile material for the website, including info on burning, etc.

Due – Ongoing

- 5.4. **AGM** – Booked for morning of June 8. We will provide coffee, tea, water and cookies.

ACTION – D. Young – Take care of tea, coffee and cookies.

Due – June 8

L. Collins – Get bottled water.

Due – June 8

Send out notice and required material for meeting.

Due – No later than May 24.

- 5.5. **Change in status of Facebook group** – Changed to Closed from Secret; several new members have been added.

6. **Recurring business**

- 6.1. **Road** – Richard Harry spoke with Colin Hughes (our road contractor) recently about the road; Colin wanted it to settle before beginning spring maintenance, but feels it is almost ready. In addition to the usual gravelling, the very bad frost heaves and large potholes need attention. Agreed to spend \$3K, or a bit more if required, now for repairs and gravel, and the rest later in the summer.

ACTION – R. Harry – Contact Colin to start work as per budget.

Due - ASAP

7. **New Business**

- 7.1. **Junk in the garbage shed** – People continue to dump materials that are not meant for regular garbage pickup in the shed. J. Arenovich has posted a list of acceptable materials on the door of the shed.

- 7.2. **Deeded lake access** – We have been asked recently and in the past about deeded lake access from the Forest Reserves, with no clear answer.

ACTION – T. Tomilson - Review her notes from previous discussions.

Due - ASAP

Brush in ditches – Brush in ditches can impede the proper flow of water; property owners should give priority to moving the heavier brush back from the ditches.

ACTION – L. Collins – Remind property owners in next update or email.

Due – For next update.

- 7.3. **ATVs entering Parklands by Lots H and 28** – R. Harry reported that ATVs are accessing our roads night via an old connection across from Lots H and 28. This could be a safety as well as a security issue.

ACTION – R. Harry – Get Colin to block access with some large boulders when he is next doing roadwork for us.

8. **Next meeting** – AGM

9. **Adjournment** – 9:10 p.m. *Moved by A. Goudey, seconded by R. Harry. Motion carried.*

APPENDIX A – Report from Entry Enhancement Committee

Dave Campbell installed one trail cam and some video surveillance signage. The sign was placed on the garbage shed with a camera (up a tree) nearby. Cameras need to be up high, otherwise they will more likely to be stolen. Even then, once spotted, someone could climb the tree and take them. This also presents a problem when installing and retrieving them for inspection. We may be able to purchase a tree-climbing rig for easy climbing and portability. The cameras (although painted with a camouflage paint) are pretty easy to see once looking in the general direction. We might need to consider some additional camouflaging techniques. Dave is open to suggestions, but has applied some grey speckled paint on the camera and strap.

He sent the executive the first footage from the camera – it is very clear.

The other signage and camera will be placed in the other locations suggested in the minutes of the executive meeting of March 31.

Dave visited the community of Lakeridge on Harris Lake just outside New Ross. They have signage warning of “trail cams” so he decided to try to locate them. He was unsuccessful at first until, upon leaving, he spotted one on top of a telephone pole at the entrance. It was a true security camera wired into the grid. (Not a stand-alone trail cam like ours), probably also able to be checked and monitored via cell or some kind of wired access. This type of thing might be in our future.

SUMMARY OF ACTION ITEMS

Entry Committee

- Prepare an estimate of work needing to be done on the shed. **Due** - ASAP.
- Complete installation of trail cameras and signage. **Due** - As soon as permission is granted.

A. Duchesne

- Ask Dave Campbell to have our web provider, Wix, to delete the second email. **Due** - ASAP.
- Follow up on arrears account. **Due** - ASAP.

L. Collins

- Change recognized agent on NSRJSC to Al Duchesne. **Due** - after AGM.
- Continue to gather info such as garbage collection, info on fees, etc. for the website. Ongoing.
- Email property owner for permission to place a trail cam on their property. **Due** - ASAP.
- Send out notice and required material for meeting. **Due** – No later than May 24.
- Get bottled water for AGM. **Due** – June 8
- Remind property owners about brush in ditches in next update or email.

Goudey, T. Tomilson

- Check again for spare keys, and get enough made to ensure we have 10 for the AGM. **Due** – June 8

T. Tomilson

- Review her notes from previous discussions on deeded lake access. **Due** – ASAP

D. Young

- Take care of tea, coffee and cookies. **Due** – June 8

R. Harry

- Contact Colin to start work as per budget. **Due** - ASAP
- Get Colin to block access with some large boulders when he is next doing roadwork for us.