

**2019 Maritime Parklands Homeowners' Association  
Annual General Meeting  
June 8, 2019  
Minutes**

**Present** (lot numbers in parentheses): Pam Ackerman (5), Jerry Arenovich (18), Lynne & Dave Campbell (25), Bill & Lori Collins (21, 22), Kate Collins King (34), Al & Donna Duchesne (39), Amanda & Mike Farrell (45), John Gesner & Heather McLeod (C ), Adam Goudey & Devin Young (23), Richard & Carolyn Harry (H, 28), Judy Murray & Bernie Mullaney (6), Marc & Maureen Pallard (49), Clayton & Judy Richard (32), Dianne Sheehan (26), Theresa Tomilson (29, 46-48), Glenn & Elizabeth Vervaeke (31), Stephen Wellings (D), Craig Wicks (33), Janice Mitchell by proxy (43), Rebecca Barr by proxy (42) and 3 well behaved children.

1. **Agenda** – No amendments. Approval moved by J. Arenovich, seconded by C. Harry. Carried.
2. **Acceptance of Minutes of 2018 AGM** - Moved by R. Harry, seconded by D. Sheehan. Carried.
3. **President's report** - In summary, most of the issues concerned the condition of the road after a hard frost came out quite rapidly and caused muddy ruts and potholes. Acceptance moved by M. Pallard, seconded by D. Duchesne. Carried.

**ACTION:** (A. Goudey/R. Harry) - Discuss treatment of the road with Colin Hughes. *Due : ASAP.*

4. **Financial report** - Expenses were on track: road maintenance and snowplowing were close to the amount budgeted, and some arrears fees were collected. Our bank balance as of March 31, 2019 stood at \$9,953.77. Acceptance moved by A. Duchesne, seconded by T. Tomlinson. Carried.

**Proposed budge** – There was no increase in fees; there will be a small surplus if there is not a lot of snowplowing. Acceptance moved by A. Duchesne, seconded by S. Wellings. Carried.

5. **Entry Committee** - D. Campbell reported on the security camera that has been installed. It is in a tree, accessible by ladder, and the card tends to fill up due to movement of tree branches. Alternate suggestions were to conceal it in a birdhouse or in the garbage shed. Signs may be as effective a deterrent. More sophisticated cameras with lower maintenance but higher cost are available. D. Campbell suggested purchased of a trail ladder to facilitate safe access to the camera.

The garbage shed is in reasonable shape, except for the roof, which should be reshingled, and the door. A metal roof was suggested, perhaps finding ends from a roofer at lower cost. One suggestion for the future is a sea can (i.e., shipping container).

Acceptance moved by D. Sheehan, seconded by B. Mullaney. Carried.

**ACTION:** (D. Campbell) - Follow up on roof options, and price ladders. *Due : This summer.*

## 6. Business arising from 2018 minutes

- 6.1. **Collection of arrears** - A process has been developed, and we collected \$2,400.00 in arrears.
- 6.2. **Bylaws, etc. on website** - The revised bylaws that were approved at the 2018 AGM were filed with the Registry of Joint Stock Companies and posted on the website, along with a generic version of the covenants.
- 6.3. **Welcome package** - A cover letter and document with useful information, including bylaws and covenants, was developed and sent to the latest new owners. It was noted that sometimes the group emails are going into people's junk mailbox. This can be fixed by adding the sender's address to your Address Book or Contacts.  
  
**ACTION** (All) - add [info@maritimeparklands.ca](mailto:info@maritimeparklands.ca) to your email Address book or Contacts.  
  
**ACTION** (L. Collins) - Add welcome package to website. *Due : This summer.*
- 6.4. **Follow up with insurer on reimbursement of legal costs** - T. Tomilson reported that no coverage was possible because no harm was incurred. Text of reply: "*... to respond to a claim situation, your organization must be liable for causing some damage or financial loss to a third party (or a member of the association). At this time it doesn't sound like there has been any bodily injury, property damage or financial loss caused by your organization.*"
- 6.5. **Website options** - D. Campbell had been asked to report on best value for cost on website hosting, and reported that our contract with Wix is good value for what we get, such as email, .com and .ca domains, and a website hosted in the cloud as opposed to on a specific machine, where it is vulnerable to crashes. Due to difficulties implementing the treasurer@ email, D. Campbell was asked to discontinue it.
- 6.6. **Security** - The Entry Enhancement Committee was tasked with reporting on security issues, and this is covered in the Committee's report. To summarize, trail cams and signs indicating their presence were recommended and are being installed.
- 6.7. **Garbage** – T. Tomilson reminded us that there is now one bulk item pickup per lot owner every garbage day. J. Arenovich has posted a list of acceptable materials on the shed door. There is a green bin for organics, whose use will be evaluated in the fall. Please use bags for green bin material.
- 6.8. **Summer Social** – Graciously hosted by the Sullivans in August.
- 6.9. **Crusher Dust** – At last year's AGM, it was suggested that crusher dust would be a better option for icy roads. Unfortunately, conditions last winter did not lend themselves to crusher dust, however we will try again next winter. It is better than sand, which could contain salt, and while higher in cost, should offset gravelling costs, as it will stay on the road after the winter is over. Placing boxes of sand at the bottom of the worst hills was also suggested last year, but was deemed to be impractical, because of clumping when damp, and difficulty finding a good location.

- 6.10. **Entry Enhancement Committee** – This committee was established at the AGM last year, and accomplished a number of tasks, as detailed in their attached report. It was agreed to keep it as a standing committee, and Clayton Richard volunteered to join the Committee, leaving D. Campbell, S. Wellings and C. Richard as members.
7. **Gate keys** were distributed to new owners. Contact [info@maritimeparklands.ca](mailto:info@maritimeparklands.ca) if you need a key to the back gate.
8. **Summer Social** - The summer potluck barbeque will be held on Saturday August 24, with Sunday as a rain date.
- ACTION** (L. Collins) – Find a host for this year’s event. *Due : ASAP*
9. **Garbage Shed Duty** – The shed should be cleaned shortly after a Thursday garbage pickup. Here is the duty roster:
- June – Arenoviches (pickup June 13, 27)  
July – Farrells (pickup July 11, 25)  
August – Harrys (pickup Aug 8, 22)  
September – Tomilsons (pickup Sept 6, 20)
10. **Election of officers** – All positions were elected unopposed. Here are the Directors and Executive for 2019-20:

President – Jerry Arenovich  
Past President – Adam Goudey  
Vice President – Craig Wicks  
Treasurer – Al Duchesne  
Secretary – Lori Collins  
Director at Large – Glenn Swan  
Director at Large – Marc Pallard

The outgoing members of the executive were thanked for their service.

President Adam Goudey also thanked the year round residents for their ongoing service “above and beyond”, particularly with the road situation this spring.

11. **Adjournment** – 12:15 p.m.